

**Application to vary a club premises certificate to be granted
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING
APPLICATION**

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

SET Social

(Insert name of club)

club applies for a club premises certificate under section 84 of the Licensing Act 2003 for the premises named in Part 1 below

Club premises certificate number 878625

Part 1 – Club premises details

Name of club SET Social			
Postal address of premises, if any, or if none Ordnance Survey map reference or description 55 Nigel Road, Peckham London SE15 4NP			
Post town		Postcode	SE15 4NP
Telephone number (if any)	[REDACTED]		
E-mail address (optional)	[REDACTED]		

Name of person performing duties of a secretary to the club Ollie Tobin			
Address of person performing duties of a secretary to the club [REDACTED] [REDACTED] [REDACTED] [REDACTED]			
Post town		Postcode	[REDACTED]
Daytime contact telephone number (if any)	[REDACTED]		
E-mail address (optional)	[REDACTED]		

Part 2 – Applicant details

Daytime contact telephone number (if any)		[REDACTED]	
E-mail address (optional)		[REDACTED]	
Current postal address if different from premises address			
Post town		Postcode	

Part 3 - Variation

Please tick

Do you want the proposed variation to have effect as soon as possible?

Yes No

If not when do you want the variation to take effect from?

DD	MM	YYYY
[]	[]	[] [] [] []

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (See guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

The premises is comprised of a small bar area, which provides refreshment and hosts an area where recorded music can be played at background volume. Adjacent to this space is the hall area which has two pool tables and a number of chairs and tables. There is a small exterior smoking area and a yard/garden area. We have recently been given some funding to turn the outside space to the side of the former church into a community garden. As such we wish to licence this area so that drinks can be consumed in the garden area. The timings during which we wish alcohol to be able to be consumed in the garden will be between 14:00 and 22:00. We also wish to apply for an hour later for both our opening hours and hours in which licensable activity will take place. As such we wish to change our closing hours and provision of alcohol from; 23:00 on Sunday to Thursday 01:00 on Friday and Saturday (evenings) to; 00:00 on Sunday to Thursday 02:00 on Friday and Saturday (evenings)

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

Part 4 – Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

- | Provision of regulated entertainment (please read guidance note 3) | Please tick all that apply |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainments (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day				Outdoors	<input type="checkbox"/>
Start	Finish			Both	<input type="checkbox"/>
Mon	12:00	00:00	<u>Please give further details here</u> (please read guidance note 5) On occasion a member of SET may propose to perform a play which will be a ticketed event. In the instance that this is the case we would like our licence to be able to facilitate this.		
Tue	12:00	00:00			
Wed	12:00	00:00	<u>State any seasonal variations for performing plays</u> (please read guidance note 6 n/a		
Thur	12:00	00:00			
Fri	12:00	01:00	<u>Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list</u> (please read guidance note 7) n/a		
Sat	12:00	01:00			
Sun	12:00	00:00			

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	12:00	00:00	<u>Please give further details here</u> (please read guidance note 5) A film has approached about doing a monthly screening of art house cinema. This will be a ticketed event for members of SET social only.		
Tue	12:00	00:00			
Wed	12:00	00:00	<u>State any seasonal variations for the exhibition of film</u> (please read guidance note 6)		
Thur	12:00	00:00			
Fri	12:00	01:00	<u>Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	12:00	01:00			
Sun	12:00	00:00			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details here</u> (please read guidance note 5)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			
Thur			<u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 7)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day				Outdoors	<input type="checkbox"/>
Start	Finish			Both	<input type="checkbox"/>
Mon	12:00	00:00	<u>Please give further details here</u> (please read guidance note 5) In the instance that a member wants to propose the provision of live music we would like our licence to be able to support this. Any live music would be unamplified so as not to impact our neighbours and uphold all licencing objectives		
Tue	12:00	00:00			
Wed	12:00	00:00			
Thur	12:00	00:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6) n/a		
Fri	12:00	01:00			
Sat	12:00	01:00			
Sun	12:00	00:00	<u>Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list</u> (please read guidance note 7) n/a		

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	12:00	00:00	<u>Please give further details here</u> (please read guidance note 5) Recorded music will be background level only. As it has been thus far it will seek to create an atmosphere in which our members can still socialise and talk. For the garden area (the timings for which are in the lower box) the music will cease at 10pm and will not be audible for neighbours and this will only take place on Saturday late afternoons		
Tue	12:00	00:00			
Wed	12:00	00:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur	12:00	00:00			
Fri	12:00	02:00	<u>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	12:00	02:00			
Sun	12:00	00:00			

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	12:00	00:00	<u>Please give further details here</u> (please read guidance note 5) Several members have proposed dance workshops and classes so we wish to be able to support this. Any such event would not impact the 4 licencing objectives		
Tue	12:00	00:00			
Wed	12:00	00:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6) n/a		
Thur	12:00	00:00			
Fri	12:00	01:00	<u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u> (please read guidance note 7) n/a		
Sat	12:00	01:00			
Sun	12:00	00:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for this entertainment</u> (please read guidance note 6)		
Fri					
Sat			<u>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 9)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	12:00	00:00	<u>State any seasonal variations</u> (please read guidance note 6) n/a		
Tue	12:00	00:00			
Wed	12:00	00:00			
Thur	12:00	00:00	<u>Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list</u> (please read guidance note 7) n/a		
Fri	12:00	02:00			
Sat	12:00	02:00			
Sun	12:00	00:00			

J

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6) n/a
Day	Start	Finish	
Mon	12:00	00:00	
Tue	12:00	00:00	
Wed	12:00	00:00	
Thur	12:00	00:00	
Fri	12:00	02:00	
Sat	12:00	02:00	
Sun	12:00	00:00	<u>Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list</u> (please read guidance note 7) n/a

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10). n/a</p>

L

Please identify those conditions currently imposed on the certificate which you believe could be removed as a consequence of the proposed variation you are seeking.

We are happy with all the conditions on our licence. We wish to apply to enable licensable activity to take place for one hour later each evening and to enable club members to consume alcohol from opening til 22:00 in the garden area. We apply so as to be able to uphold our charitable objectives as effectively and extensively as possible.

Please tick as appropriate

- I have enclosed the club premises certificate
- I have enclosed the relevant part of the club premises certificate

If you have not ticked one of these boxes, please fill in reasons for not including the certificate or part of it below

Reasons why the club has not enclosed the club premises certificate or relevant part of it:

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

The main reasoning for varying the license is because we have been given some funding to open a community-oriented garden in the yard area by the church. We wish for this space to run in conjunction with the rest of the social club as a space in which SET can deliver its charitable objectives. As such, we do not intend for this space to attract late night revellers but rather serve as an extension of the current space, where our club members can enjoy refreshment during the afternoon and early evening. We wish to open an hour later on each evening as we have found that with our current events, they often finish just before closing time. We feel it important to allow our members to be able to discuss and debrief after an event - be it a play, film screening, performance etc. Once again, we do not intend the licensing of the garden area, nor the later hours to effect the four licensing objectives. Our upholding of them thus far has been exemplary with no complaints from local authorities or residents. As such we will continue to take the same measures as we have been hitherto.

b) The prevention of crime and disorder

All standard security measures and licensing laws will be put into effect and upheld; 1x SIA certified security staff will be present between 9pm and close on week days; 2 x SIA certified security and 1 x member of the welfare team will be present between 9 and close on weekends. They will oversee, membership check, bag check, counter for attendees, ID check, perimeter check); 3 fire exits - alarmed with direct notification to security when breach is made; stockroom/storeroom/ no access areas fully locked at all times; when capacity is reached future attendees will be turned a way (asked not to queue) in order to maintain public safety, minimise any noise. In the club; comprehensive 24/7 CCTV system; zero tolerance drugs policy with signs in each toilet area; zero tolerance to discrimination or harassment signs displayed in bar, anyone displaying violent or aggressive tendencies can be evicted from the premises under security discretion; bag/coat hooks have been provided to prevent bag/coat snatching. Our club rules stipulate that only members of the SET charity and members of the local community with an interest in or background in the arts can become members and we are rigorous with the application process. As such, we are aware of everyone who is on site at any given time and are confident that our club members obey by the club rules which are very strict when it comes to any potential inciting of crime or disorder.

c) Public safety

All standard safety regulations have been followed and all afore mentioned risk assessments have taken place and are being adhered to; two first aid kits, one in the project space and one in the bar area, clearly labelled; comprehensive emergency lighting, heat sensors, fire alarms, fire extinguishers, and fire retardant materials are used and positioned in accordance with Fire Risk Assessment, completed by an independent fire authority; regular (every 45 mins) sweeps of the premises by staff to ensure there is no build up of glassware or rubbish; the garden area and smoking

area will be regulated through security, staff training, signage; spillages and broken glass will be cleared immediately

d) The prevention of public nuisance

Music will always be background only and a limiter will be set on the sound system to keep volume low; sound proofing and acoustic drapes used wherever possible (in accordance with standard UK Fire Regulations); all doors and windows are kept shut where possible; a designated noise or nuisance complaints contact number, provided to local residents and the community (this phone will be with the door security ensuring the complaint is dealt with most effectively); outdoor wall mounted cigarette ashtrays will be provided; door security will ensure attendees will not congregate when exiting. The garden will only be open until 10pm and from then on, no member of the club will be able to access it. There will be minimum noise outside during the day time when we envisage the garden to be utilised by our club members in a respectful manner.

e) The protection of children from harm

The protection of children from harm: entrance to the premises is strictly over 18+ and only for members and their guests; strict challenge 25 scheme and will prominently advertise this on site; keep refusals logbook; staff and security trained in our age verification policy; no material meant for 18+ will be made available or visible outside of the premises or online; any hazards for passing children or adults will be eliminated by a regular perimeter check

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities.
- I understand that I must now advertise my application.
- I have enclosed the club premises certificate or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.




Part 5 – Signatures (please read guidance note 12)

I Ollie Tobin

(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	
Date	28/4/23
Capacity	Director and SET Centre CEO

Address for correspondence associated with this application (please read guidance note 13)			
			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e mail, your e mail address (optional)			

Notes for Guidance

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy.
2. Describe the premises, for example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for people to consume these off-supplies, please include a description of where this will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which

combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; andany entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
5. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
6. For example (but not exclusively) where the activity will go on for an extra hour during summer months.
7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
8. Please give timings in 24 hour clock (e.g. 16.00).
9. If the club wishes members and their guests to be able to consume alcohol on the premises, please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If the club wishes people to be able to do both, please tick 'both'.
10. Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or gambling machines etc.
11. Please list here steps you will take to promote all four licensing objectives together.
12. The application form must be signed by someone with the authority to bind the club.
13. This is the address which we will use to correspond with the club about this application.